



The Application Process

Applicants are asked to complete all the standard information required on the **Minerva Learning Trust application form**.

The closing date for applications is 8 November 2018, at noon.

Interviews will take place on 22 and 23 November 2018.

Visits to the school are warmly welcomed on request – please contact the Minerva Learning Trust on 01308 422291 to arrange this with the Executive Principal. Please note it is half term between 22 and 26 October so the office will not be manned.

It is therefore best to contact the Executive Principal, Kay Taylor, on k.taylor@minervalearningtrust.org.uk, or the Chair of Governors, David Powell, on chair@bridport.dorset.sch.uk.

To apply, please complete the Trust application form and return to:

Amanda Tuck, The Minerva Learning Trust, The Ridgeway, Bridport, Dorset, DT6 3DT, telephone 01308 422291 ext 201, or email: a.tuck@colfox.dorset.sch.uk.

The letter which forms part of the application process should be no longer than 2 sides of A4 and should focus specifically on:

- Outlining briefly the relevant skills and experience you have gained which has prepared you to be the Head of School of a large primary school.
- Sharing your vision for education and explaining how you balance educational aims with the pressures of the current accountability framework.

The Minerva Learning Trust is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. This post is subject to enhanced DBS.