



## PERSON SPECIFICATION

### Bridport Primary School – Head of School

JOB REQUIREMENTS	Essential	Desirable
<b>QUALIFICATIONS</b>		
Qualified Teacher status	•	
Degree or equivalent	•	
Commitment to CPD	•	
Evidence of training for management posts		•
NPQH		•
NCSL Safer Recruitment Certificate		•
<b>EXPERIENCE</b>		
Senior Leadership and/or Headship experience	•	
Evidence of recent, relevant training and development at Headteacher level or in preparation for headship		•
Successful teacher with a proven track record of achieving high standards	•	
Sustained, successful leadership at Senior level	•	
Proven track record in managing staff to support successful outcomes for pupils	•	
Working with parents, governors and the wider community	•	
Evidence of expertise and success in raising pupil achievement and securing school improvement	•	
A commitment to working with children from varied and challenging backgrounds	•	
Managing change successfully	•	
Can generate and use data effectively to improve learning outcomes	•	
Knowledge of SEND	•	
Experience of leadership in a variety of contexts		•

Experience of successfully developing teams of professionals, delegating effectively and managing change	•	
Experience of having improved and sustained an effective behaviour management, and attendance policy and procedure		•
Working with and collaboration with other Academies, and schools		•
Experience of strategic planning and monitoring impact		•
<b>KNOWLEDGE AND SKILLS</b>		
Knowledge and understanding of the wider educational agenda/national policies and educational issues	•	
Full knowledge and experience of Safeguarding	•	
Ability to make and implement difficult decisions	•	
Ability to model and communicate vision and values within and beyond the school	•	
Models high aspirations for children and staff	•	
Knowledge and experience of self-evaluation processes		•
Good IT skills	•	
Experience of working with Social Services/extended pupil services and outreach teams		•
Excellent verbal and written communication skills	•	
<b>PERSONAL QUALITIES</b>		
Personal integrity and discretion	•	
Passionate about making a positive difference to children's lives	•	
Energy, enthusiasm and resilience	•	
Ability to set targets, meet deadlines and to work under pressure	•	
Prioritise and manage time effectively	•	
Empathy and a sense of humour	•	
Adaptability to changing circumstances and ideas	•	
Work on own initiative	•	

Confidence to take risks		•
Imaginative approach to community involvement		•
Promote and support extra-curricular activities	•	