



**PART A: APPLICANT / VOLUNTEER DECLARATION**

To be completed and returned by all applicants for posts in schools (including voluntary work) – Please refer to guidance notes on reverse

Post:  School.:

Please answer the following questions:

- 1. Have you ever been convicted by the courts or cautioned, reprimanded or given a final warning by the police? Please give details of offences, penalties and dates below.** (Note that the post you have applied for is exempted under the Rehabilitation of Offenders Act (Exceptions Order) 1974, which means that all convictions, cautions, reprimands and final warnings on your criminal record need to be disclosed).

Arrangements were introduced on 29<sup>th</sup> May 2013 to filter out certain old and minor convictions and cautions for criminal records certificates and enhanced criminal record certificates issued by the Disclosure and Barring Service (DBS). These arrangements are set out in The Police Act 1997 (Criminal Record Certificates: Relevant Matters) (Amendment) (England and Wales) Order 2013 (“the Order”). Please refer to this document if you are in any doubt on what convictions to disclose.

Please ✓ as appropriate

Yes

No

**Details of any cautions, reprimands, final warnings, offences, penalties and allegations with dates**

Date	Details

- 2. Are you aware of any police enquiries undertaken following allegations made against you which may have a bearing on your suitability for this post?**

Please ✓ as appropriate

Yes

No

Please give details: